

Discount Report Guide

Note: DTiQ's Discount Report feature requires an active POS Data Subscription.

Content

In this guide, we will share:

- How to Access the Discount Report
- How to Navigate the Discount Report

How to Access the Discount Report

To access the **Discount Report**, click the **Reports** tile, then click **Discount Report**.



In the **Discount Report** overview, you will find a list of all your organization's discounts. These discounts are arranged by **Discount category**, **Discount**, **Amount**, **Discounted TRX Count**, **Quantity**, and **Average**.

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III Discount Report						3 T % 0 7
Filter summary D	ate: Last 7 days Grouping: Discount category, Discount	Sort i	y: Discount category (Ascending)	Transaction Type: Cancel, Item Correction, Refund (4)		
Discount category 🛛 🔻 🔺	Discount	₹ \$	Amount 🔻 🗢	Discounted TRX Count $\overline{\gamma} \Leftrightarrow$	Quantity $\overline{\gamma}$ \diamondsuit	Average 🔻 🗢
81	\$10 OFF PURCHASE		\$470.00	47	47	\$10.00
81	\$15 OFF PURCHASE		\$270.00	18	18	\$15.00
81	\$3 OFF PURCHASE		\$162.00	54	54	\$3.00
81	\$5 OFF PURCHASE		\$90.00	18	18	\$5.00
81	%% MILITARY DISC		\$0.10	1	1	\$0.10
81	10%% OFF ORDER		\$1,554.07	1486	1498	\$1.04
81	10%% SENIOR ITEM DISCOUNT		\$0.44	2	2	\$0.22
81	100%% MANAGER		\$2,449.08	272	281	\$8.72
81	100%% TEAM		\$234.00	27	29	\$8.07
81	15%% OFF ORDER		\$67.71	30	30	\$2.26
81	50%% ORDER		\$8.69	3	3	\$2.90
81	50%% TEAM MEAL		\$1,556.69	428	434	\$3.59
81	FREE ITEM DISCOUNT		\$632.00	81	82	\$7.71
81	GUEST RECOVERY		\$102.89	14	16	\$6.43
81	POLICE DISCOUNT		\$161.22	39	39	\$4.13
81	UBER DISCOUNT		\$18,837.15	1669	1670	\$11.28
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How to Navigate the Discount Report

Click on any row in the table to view a comprehensive breakdown of each discount, including Location, Date, Revenue, Register, Employee, Type, Number, Gross, Net, Tax, Discount, Cash, Credit, Third party, Check, Other, Deleted, Comment, Fraud Flag (checkbox), Fraud Probability, Flagged, and Verified by.

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III Transactions													🔳 T 🗞 🔿	
	Date: 06/21/2024 to 06/27/2	024 x Sort by:	Date (Descending)	Transaction Type	Sale, Sale Adj	ustment, Refund	(4) × Flags: D	liscounts 🗙	Discount ca	tegory: 81 x			SAVE FILT	TER
Filter summary	Discounts: \$5 OFF PURCHAS	E x Corrected	discounts: No 🗙										CLEAR FILTE	RS
Location 🔻	🗢 Date 🛛 🔻 🔻	Revenue 🔻	Register ¥ \$	Employee 🝸 🌣	Туре 🝸 💠	Number 🝸 🌻	Gross 🝸 💠	Net 🝸 🌻	Tax 🔻 🗘	Discount 🔻 🗘	Cash 🝸 🗢	Credit 🝸 🗧	Third party 🝸 🌣	CI
	06/26/2024 08:41:01 PM	COUNTER	1	001	Sale	6887	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00			
	06/25/2024 05:39:56 PM	DRIVE THRU	13	001	🗃 Sale	5901	\$7.13	\$6.59	\$0.54	\$5.00)			
	06/25/2024 04:29:05 PM	DRIVE THRU	11	001	Sale	4533	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00			
	06/24/2024 12:52:49 PM	COUNTER	1	001	🖬 Sale	330	\$4.03	\$3.78	\$0.25	\$5.00)			
	06/24/2024 10:16:03 AM	DRIVE THRU	10	001	🖬 Sale	7591	\$2.15	\$1.98	\$0.17	\$5.00)			
	06/24/2024 10:16:03 AM	DRIVE THRU	12	001	🖬 Sale	7591	\$2.15	\$1.98	\$0.17	\$5.00)			
	06/23/2024 10:32:58 AM	COUNTER	0	001	Sale	680	\$0.00	\$0.00	\$0.00	\$5.00)			
	06/23/2024 09:35:12 AM	COUNTER	0	001	Sale	Q 146	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00			
	06/23/2024 03:53:01 AM	DRIVE THRU	10	001	Sale	8667	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00			
	06/22/2024 09:50:25 PM	DRIVE THRU	12	001	Sale	5137	\$2.54	\$2.38	\$0.16	\$5.00)			
	06/22/2024 01:41:10 PM	COUNTER	1	001	Sale	451	\$9.56	\$8.97	\$0.59	\$5.00)			
	06/22/2024 08:13:14 AM	COUNTER	Register 0	001	Sale	2104	\$0.19	\$0.18	\$0.01	\$5.00)			
	06/21/2024 06:15:58 PM	DRIVE THRU	12	001	Sale	2896	\$33.34	\$31.27	\$2.07	\$5.00)			
	06/21/2024 05:45:06 PM	1	12	001	Sale	4492	\$7.44	\$6.98	\$0.46	\$5.00)			
	00/01/0004 00-20-10 04		10	001	= Calo	4400	67 64	00.00	en 16	ec or				

By clicking on the **discount name**, you will see a stack ranking of the number and amount, in dollars, of that discount processed by location. Additionally, you can click on **location name** to see a stack ranking of employees who have processed said discount from most processed to least.

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uu Transactions							_		_							_		l	
Filter summary	1	Date: 06/26/2024 to 07/02/2024 x Sort by: Date (Descending)			Transaction Type:	Sale, Sale Adj	ustment, Refund	(4) x Flags:	Discounts 🗙	Discount ca	tegory: 81 x Di	scounts: \$1	5 OFF PURCHASE #	Corrected discou	nts: No 🗙		SAVE F	ILTER CLEAR FILTERS	
Location	T	Date	₹ •	Revenue 🝸 🌩	Register 🔻 🌩	Employee 🔻 🌣	Туре 🝸 💠	Number 🔻 🌣	Gross 🝸 🗧	P Net ⊤ ≎	тах 🝸 💠	Discount 🔻 💠	Cash 🝸	🗢 Credit 🔻 🌣	Third party 🔻 🗘	Check T		Deleted 🔻 🔅	Comment 🔻 ≑
		07/01/2024 08:34	4:52 PM	COUNTER	0	001	Sale	10	\$0.0	0 \$0.00	\$0.00	\$15.00							
		07/01/2024 01:0	8:52 PM	DRIVE THRU	12	001	Sale	6388	\$1.6	7 \$1.57	\$0.10	\$15.00					\$1.67		
		06/30/2024 04:12	2:49 PM	COUNTER	Register 0	001	Sale	6398	\$31.0	\$29.42	\$1.58	\$15.00			\$31.00				
		06/30/2024 04:0	0:28 PM	COUNTER	Register 0	001	Sale	6191	\$2.0	D \$1.88	\$0.12	\$15.00					\$2.00		
		06/29/2024 03:3	9:21 PM	DRIVE THRU	12	001	Sale	374	\$1.2	8 \$1.15	\$0.08	\$15.00					\$1.23		
		06/29/2024 02:3	7:50 PM	COUNTER	0	001	Sale	186	\$18.9	4 \$18.20	\$0.74	\$15.00					\$18.94		
		06/29/2024 11:19	9:52 AM	DRIVE THRU	12	001	Sale	2822	\$3.1	\$2.98	\$0.20	\$15.00					\$3.18		
		06/28/2024 09:1	5:10 PM	DRIVE THRU	10	001	Sale	4186	\$0.5	\$0.47	\$0.03	\$15.00					\$0.50		
		06/26/2024 05:59	9:29 PM	DRIVE THRU	12	001	Sale	4823	\$3.2	s \$2.99	\$0.24	\$15.00					\$3.23		
		06/26/2024 11:33	3:16 AM	COUNTER	Register 0	001	Sale	6142	\$6.5	5 \$6.15	\$0.41	\$15.00					\$6.56		
16 B									141 41 Page	1 of 1	₩ H								View 1 - 10 of 10

Then, by clicking on the **location name**, you will see that **discount** at that **location by employee**.

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Transactions																										a T 🗞 🗘	
Filter summary	1	Location:		×	Date: 06	/26/2024	97/02/2024	K Sort b	V Date ((Descending) Transaction	Type: Sale	, Sale	Adjustment,	Refund (4)	× Flags: Disc	ounts X	Discou	nts: \$15 OFF F	URCHASE 🗙	Correcte	d discounts	No X		SAVE FIL	TER CLEAR FILTE	RS
Location	T :	Date	* •	Revenu	ue 🍸 🌼	Register	Emp	oloyee 🝸	🗢 Тур	pe 🍸 🌣	Number 🍸 🌼	Gross T	\$	Net 🝸 🌼	тах 🝸 🔅	Discount Y	0 Ca	sh 🍸 🌣	Credit 🍸 🔅	Third part	y 🝸 💠	Check 🝸	Other 🔻	Delet	ed 🍸 💠	Comment 🝸	0
		07/01	2024 08:34:52 PM	COUNT	TER	0	001		Sal	e	10	s	0.00	\$0.00	\$0.00	\$15.	.00										
		06/29	(2024 02:37:50 PM	COUNT	TER	0	001			Sale	186	\$1	8.94	\$18.20	\$0.74	\$15.	.00						\$18	.94			
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By clicking on that **number**, you will see **all discounted transactions of that type at that location conducted by that employee**.



For additional information or questions please contact <u>DTiQ Support</u> at <u>support@dtiq.com</u> or your <u>Customer Experience Team</u> at csr@dtiq.com.



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