



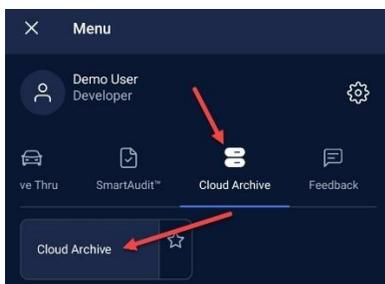
Cloud Archive (Mobile) Guide

In addition to creating a new Cloud Archive via the 360iQ web platform, you can initiate a new Cloud Archive request on the go via the mobile app.

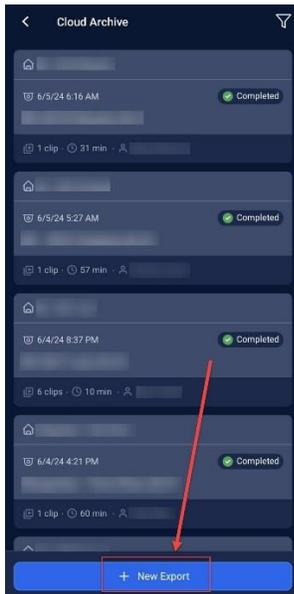
Log in to the application with your username and password. You should see either the **Dashboard** or the **Home screen**, depending on your user settings. In the bottom right corner of the page, tap the **More** (six dots) icon.



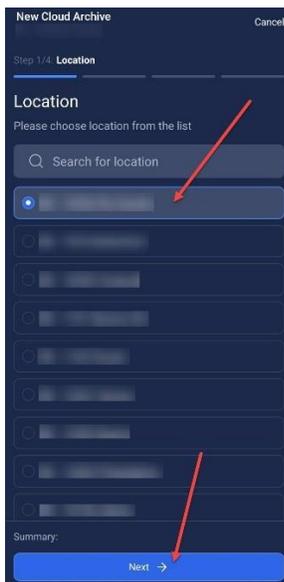
Hold your finger down on the row of icons and swipe to the left until you see **Cloud Archive**. Tap it. Tap **Cloud Archive** again.



At the bottom of the screen, tap + **New Export**.



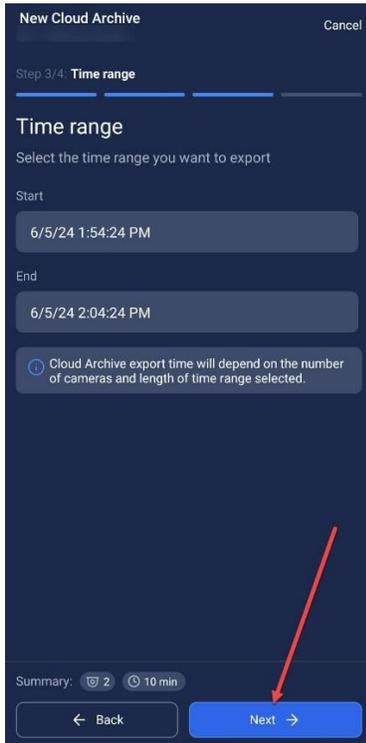
Choose your desired **Location**. Tap **Next**.



Select your preferred cameras from which to export the video. Tap **Next**.

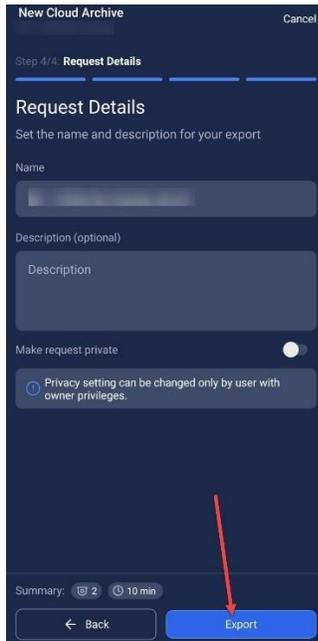


Choose your time range (**Start** and **End**). Tap **Next**.

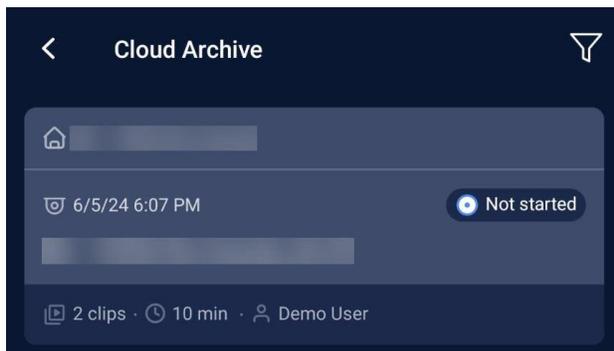


Fill out the **Request Details**, including **Name** and **Description (optional)**. Toggle the **Make request private** option on/off according to your preferences, then tap **Export**.

Note: If you are making a private request, no one else can access or view it.



Your new request and its processing status will appear at the top of the list.



Note: When downloading your export, you only have the option for an **MP4** video file.

For additional information or questions please contact **DTiQ Support** at support@dtiq.com or your **Customer Experience Team** at csr@dtiq.com.



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